

**BOARD LETTER – SUMMARY SHEET
HEALTH AND MENTAL HEALTH SERVICES CLUSTER**

AGENDA REVIEW	5/14/2014
BOARD MEETING	6/4/2014
SUPERVISORIAL DISTRICT	ALL
DEPARTMENT	MENTAL HEALTH
SUBJECT	APPROVAL TO TERMINATE A BASIC LIVING SUPPORT SERVICES AGREEMENT, AN ENHANCED EMERGENCY SHELTER PROGRAM AGREEMENT, A MEDI-CAL PROFESSIONAL SERVICES AGREEMENT, AND A MENTAL HEALTH SERVICES ACT MASTER AGREEMENT WITH ATLANTIC RECOVERY SERVICES, INC.
PROGRAM	Four Programs-Basic Living Support Services, Enhanced Emergency Shelter, Medi-Cal Professional Services, and Mental Health Services Act Master Agreement
DEADLINES	N/A
COST & FUNDING	<p>There is no fiscal impact as a result of terminating these four agreements. DMH Medi-Cal Professional Services Agreement No. MH9001, DMH Basic Living Support Services Agreement No. MH040081, and DMH EESP Agreement No. MH190098 are paid at established rates, on a referral basis and/or as an “as needed basis.” DMH MHSA Master Agreement No. MH200146 does not have allocated funding as this Agreement serves only to identify potentially qualified contractors for DMH contract solicitations.</p> <p>There are no pending charges attached to either agreement.</p>
PURPOSE OF REQUEST	Board approval of the recommended actions will allow DMH to terminate four agreements with Atlantic Recovery Services, Inc. in accordance with the terms of the agreements. All four agreements may be terminated, by default, at any time by giving prior written notice to the other party.
SUMMARY/ ISSUES (Briefly summarize program and potential issues or concerns. Identify changes, if any, to level of funding or staffing; how funding will be utilized and why best use; prior accomplishments; and for BLs involving contracts, also note changes to the contract term.)	<p>On December 12, 2013, the County of Los Angeles Treasurer and Tax Collector (TTC) sent a notification of tax default to Atlantic Recovery Services, Inc. located at 944 Pacific Avenue, Long Beach, CA 90813. The notification states that a review of the agency’s tax records indicates that they have outstanding defaulted property taxes totaling \$1,330.89.</p> <p>DMH was sent a copy of the TTC notification for our records. Upon receipt of this notice, DMH confirmed that while Atlantic Recovery has four current contracts with DMH, they have not been providing any services under these contracts. Additionally, DMH confirmed that all clients served through the current DMH contracts with Atlantic Recovery Services, Inc. had been relocated to other facilities well before the TTC notice was issued.</p> <p>On December 18, 2013, DMH sent another notification via Federal Express (FedEx) to Atlantic Recovery Services, Inc. requesting verification that they have paid their outstanding defaulted property taxes and that they are in compliance with County Ordinance No. 2009-0026, the Defaulted Property Tax Reduction Program.</p> <p>On Friday, January 3, 2014, DMH staff visited the last known offices and found the building empty without any notice of relocation.</p>

	<p>After several attempts, DMH has been unable to contact Atlantic Recovery Services, Inc. Phone calls, electronic mail and FedEx notifications remain unanswered and/or returned as undeliverable to the last known address.</p> <p>It is anticipated that service levels and quality will be maintained so that there will be no negative impact on current services. DMH contracts with other agencies that have adequate capacity and are able to meet our clients' needs going forward.</p>
DEPT. & COUNTY COUNSEL CONTACTS	<p>MENTAL HEALTH: Terri Boykins, tboykins@dmh.lacounty.gov, (213)738-2408 Pansy Washington, pwashington@dmh.lacounty.gov (213)738-2469 Maria Funk, mfunk@dmh.lacounty.gov (213)251-6582</p> <p>COUNTY COUNSEL: Jason Carnevale, jcarnevale@counsel.lacounty.gov, (213)974-1827</p>